

# Consent Agenda

<b>Agenda Item #</b>	3A
<b>Meeting Date</b>	September 8, 2008
<b>Prepared By</b>	Daryl Braithwaite Public Works Director
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Single Reading Ordinance Awarding a Contract for Purchase of Two Replacement Trucks for Public Works
<b>Background</b>	<p>Two Public Works Department trucks have exceeded their expected life and require replacement. Vehicle 116 is a 1996 Ford F150 pick up truck and is used by the Garden Division. Vehicle 153 is a 1999 Ford F350 dump truck used by the Right-of-Way Division in its daily operations, including mowing, leaf collection, and snow removal.</p> <p>In keeping with its customary practice, the Public Works Department staff has assessed the current equipment size and specifications to determine if improvements are needed to provide more reliable service. Staff recommends upgrading the F150 to an F250 and the F350 to an F450.</p> <p>Montgomery County has awarded a contract for truck purchases to Lindsay Ford. The City can participate in that bid award.</p> <p>The bid price for the F250 pickup truck is \$30,975.92 and includes a lift gate and snow plow. The price for the F450 is \$58,930.05 and includes a snow plow, salt spreader, and integrated tool box. The combined cost of both trucks and equipment is \$89,905.97.</p>
<b>Policy</b>	<p>The City maintains its vehicles and equipment in order to ensure the safety of its employees and to provide a high quality of customer service.</p> <p>The Council approves contracts for purchases that exceed \$10,000.</p> <p>The City Manager may enter into contracts or agreements for cooperative purchasing, without the requirement of competitive bidding.</p>
<b>Fiscal Impact</b>	<p>The combined cost for the pickup truck and dump truck is \$89,905.97.</p> <p>The FY 2009 budget includes \$88,430 for the replacement of these vehicles. It is anticipated that the funding shortfall of \$1,475.97 can be accommodated through savings from other Equipment Replacement Reserve projects during the fiscal year. If not, a budget amendment allocating additional monies from the Equipment Replacement Reserve may be necessary.</p>
<b>Attachments</b>	Draft Single Reading Ordinance approving the purchase of two trucks from Lindsay Ford
<b>Recommendation</b>	Staff recommends approval of the Single Reading Ordinance awarding a contract to Lindsay Ford for the purchase of two trucks for the Public Works Department.

<b>Special Consideration</b>	
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Introduced by:

Adopted:  
Single Reading

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2008 -  
PURCHASE OF A DUMP TRUCK AND PICKUP TRUCK  
FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, the FY 2009 budget includes funding in the amount of \$88,430 for the replacement of two Public Works Department trucks that have exceeded their useful life and meet the City's vehicle replacement criteria; and,

WHEREAS, Montgomery County has competitively bid and awarded a contract for truck purchases to Lindsay Ford; and,

WHEREAS, in accordance with the City's procurement regulations, the City Manager may enter into contracts or agreements for cooperative purchasing, without the requirement of competitive bidding; and,

WHEREAS, it is anticipated that the funding shortfall of \$1,475.97 can be accommodated through savings from other Equipment Replacement Reserve projects during the fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The bid received from Lindsay Ford in the amount of Eighty-Nine Thousand Nine Hundred Five Dollars and Ninety-Seven Cents (\$89,905.97) for an F250 pick up truck with lift gate and plow, and an F450 dump truck with plow, salt spreader, and tool box is accepted.

Section 2. This ordinance shall become effective upon adoption.

Adopted this \_\_\_\_ day of September, 2008.

AYE:

NAY:

ABSTAIN:

ABSENT: